

OMBUDSMAN SEMINARS REVISED/UPDATED 5/3/12

The Office of the Ombudsman offers the following classes for those who live, work or own property within homeowners associations. All classes are free and open to the public. Community managers may attend, however seminars are not authorized for Continuing Education credit. Classes are conducted by Ombudsman staff and vendors who contract with the State.

Date	Location	Class Name	Time	Topics	Address	Instructor (contact)
May-12						
02-May-12	Las Vegas	Directors, Officers and Unit Owners	9:00 a.m. to 12:00 p.m.	This session will discuss the rights and responsibilities of directors, officers and unit owners.	Bradley Building E. Sahara Ave. 2501	Ken Richardson kerichardson@red.state.nv.us (702) 486-4480
07-May-12	North Las Vegas	HOA Elections, Meetings and Management	3:30 p.m. to 6:30 p.m.	This session will discuss the HOA elections and meetings and the role of the professional Community Manager.	Aliante Library, 2400 W. Deer Springs Way	Ken Richardson kerichardson@red.state.nv.us (702) 486-4480
15-May-12	Las Vegas	Directors, Officers and Unit Owners	9:00 a.m. to 12:00 p.m.	This session will discuss the rights and responsibilities of directors, officers and unit owners.	Bradley Building E. Sahara Ave. 2501	Ken Richardson kerichardson@red.state.nv.us (702) 486-4480
14-May-12	Mesquite	Reserve Studies	2 to 5 p.m.	A reserve study is essential to an association's long-term viability. Learn the basics from an industry pro.	Sun City Mesquite 1350 Flat Top Mesa Drive	Sara Barry seblv@aol.com (702) 341-5200
16-May-12	North Las Vegas	Reserve Studies	6 to 9 p.m.	A reserve study is essential to an association's long-term viability. Learn the basics from an industry pro.	Sun City Aliante 7390 Aliante Parkway	Rob Forney 361-0111 raforney@complexsolutionsltd.com (702)
22-May-11	Centennial Hills Library	HOA Elections, Meetings and Management	3:30 p.m. to 6:30 p.m.	This session will discuss the HOA elections and meetings and the role of the professional Community Manager.	Centennial Hills Library, 6711 North Buffalo Drive	Ken Richardson kerichardson@red.state.nv.us (702) 486-4480
23-May-12	Pahrump	Maintenance, Insurance and Risk Management	2 to 5 p.m.	Get the facts on what every HOA must know to protect itself and its members from hazards and losses.	Artesia Community Association 6601 Fox Ave.	Sara Barry seblv@aol.com (702) 341-5200
29-May-12	Pahrump	Directors, Officers and Unit Owners	12:00 p.m. to 3:00 p.m.	This session will discuss the rights and responsibilities of directors, officers and unit owners.	Bob Ruud Community Center 150 N. Hwy. 160	Ken Richardson kerichardson@red.state.nv.us (702) 486-4480
30-May-12	Mesquite	Directors, Officers and Unit Owners	11:30 a.m. to 2:30 p.m.	This session will discuss the rights and responsibilities of directors, officers and unit owners.	Dept. of Athletics & Leisure Services 100 West Old Mill Road	Ken Richardson kerichardson@red.state.nv.us (702) 486-4480
31-May-12	Henderson	HOA Elections, Meetings and Management	3:30 p.m. to 6:30 p.m.	This session will discuss the HOA elections and meetings and the role of the professional Community Manager.	Paseo Verde Library, 280 S. Green Valley Pky.	Ken Richardson kerichardson@red.state.nv.us (702) 486-4480
Jun-12						
02-Jun-12	Southwest Las Vegas	Reserve Studies	9 a.m. to noon	A reserve study is essential to an association's long-term viability. Learn the basics from an industry pro.	Centennial Hills YMCA N. Buffalo Drive 6601	Sara Barry seblv@aol.com (702) 341-5200
02-Jun-12	Enterprise	Recordkeeping and Governing Documents	10:30 a.m. - 1:30 p.m.	This session will discuss the HOA's governing documents and recordkeeping requirements	Enterprise Library, 25 East Shelbourne Avenue	Ken Richardson kerichardson@red.state.nv.us (702) 486-4480
04-Jun-12	Las Vegas	Community Managers, Elections, and Meetings	9:00 a.m. to 12:00 p.m.	This session will discuss the role of the Community Manager, Board Elections, and Meetings	Bradley Building E. Sahara Ave. 2501	Ken Richardson kerichardson@red.state.nv.us (702) 486-4480
04-Jun-12	Northwest Las Vegas	Maintenance, Insurance and Risk Management	6 to 9 p.m.	Get the facts on what every HOA must know to protect itself and its members from hazards and losses.	Siena Community Association 10525 Siena Monte Ave.	Sara Barry seblv@aol.com (702) 341-5200
06-Jun-12	Las Vegas	Community Managers, Elections, and Meetings	9:00 a.m. to 12:00 p.m.	This session will discuss the role of the Community Manager, Board Elections, and Meetings	Bradley Building E. Sahara Ave. 2501	Ken Richardson kerichardson@red.state.nv.us (702) 486-4480
07-Jun-12	Carson City	Directors, Officers and Unit Owners, Meetings and Elections	Noon to 5:00 pm	This session will discuss the rights and responsibilities of directors, officers and unit owners. Meetings and the election process also will be covered	Legislative Building, RM 3100, 401 S. Carson Streer	Ken Richardson kerichardson@red.state.nv.us (702) 486-4480
08-Jun-12	Reno	Directors, Officers and Unit Owners, Meetings and Elections	Noon to 5:00 pm	This session will discuss the rights and responsibilities of directors, officers and unit owners. Meetings and the election process also will be covered	Northwest Library, 2325 Robb Drive	Ken Richardson kerichardson@red.state.nv.us (702) 486-4480
13-Jun-12	Laughlin	Recordkeeping and Governing Documents	1:00 p.m.-4:00 p.m.	This session will discuss the HOA's governing documents and recordkeeping requirements	Regional Government Center, 101 Civic Way	Ken Richardson kerichardson@red.state.nv.us (702) 486-4480
16-Jun-12	Las Vegas	Recordkeeping and Governing Documents	10:30 a.m. - 1:30 p.m.	This session will discuss the HOA's governing documents and recordkeeping requirements	Sahara West Library, 9600 W. Sahara Avenue	Ken Richardson kerichardson@red.state.nv.us (702) 486-4480